

Dangerous Goods Compliance Limited

Another year has flashed past which has seen too much happen too quickly. Christmas is in sight, meaning many of us will have a breather over the festive season before heading into the new year.

As mentioned during the year, the Hazardous Substance Regulations will soon fall under the Health and Safety at Work Act 2015 (HSWA). We have just been advised by WorkSafe NZ that this legislation will come in into force in December 2017.

Did you know...

HSWA - Hazardous Substance Regulations 2016

Next year the Regulations will refer to Performance Standards as a means of compliance. Performance Standards will now be part of the regulatory framework, that a workplace must adhere to. Site Plans & Signage Performance Standards are now on our website.

The four main areas of impact are:

- ➔ Site Plans;
- ➔ Training;
- ➔ Hazchem Signage;
- ➔ Hazardous Substance Inventory.

A quick perusal will show a lot more is now required, than asked previously in the older Regulations.

➔ Site Plans

Site plans must now be accurate, to-scale and show all legal boundaries and buildings. They must also show all hazardous area atmosphere and controlled zones, all HS locations, have a drawing number, be dated and have the name of the designer on them.

This plan is to be readily available to WorkSafe NZ or the Emergency Services.

It is no longer just an image of google earth overlaid with zones, or a simple line drawing as previously provided. Site plans may contain more than one drawing, which may include maps or council / building drawings to enhance the above.

Site plans can be drawn up by either an Architect, the PCBU or a Compliance Certifier under consultancy.

➔ Training

Under the new Regulations training records must now be held for all staff handling hazardous substances. This is also something DGC will need to inspect before issuing a Compliance Certificate.

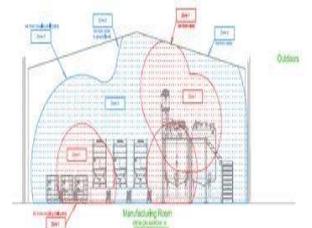
We must be assured the training is appropriate and of a standard that meets the new Regulations.

The details are yet to be finalised, however, I would recommend putting

your staff that handle or use hazardous substances onto a DGC Approved course.

DGC recommend that you book at least 6 weeks in advance as the courses are filling up quickly.

Call Lisa for more info or you click onto the webpage to view the upcoming dates: www.dgcompliance.co.nz/training



Click [here](#) to
renew your
Approved
Handler



➔ Hazchem Signage

Most everybody is compliant in this area and the main difference being actual Hazchem Signs at Hazardous Substance location such as DG Bunker and LPG

locations instead of just the Hazardous Substance Class signs. There is also the expectation that every entry requires a Hazchem Sign.



➔ Hazardous Substance Register / Inventory

Under the new Regulations the site will be required to provide a WorkSafe Officer with a current inventory of all hazardous substances stored and used on site. Our website has an example that can be downloaded and we strongly recommend you start one now if you haven't already done so.

Occasionally we find sites housing hazardous substances over and above the limits allowed on their Location Test Certificate.

When preparing this inventory listing you are required to record maximum likely

quantities. Should your site currently exceed the current limits as listed on the Location Test Certificate please contact DGC immediately.

One client had a great plan. To avoid the risk of exceeding their certifiable limits, they placed a bold notice inside the bunker noting exactly what their holding limits were. The result of this was extra care with stock levels which had a spin off affect with reduced costs from overstocking.

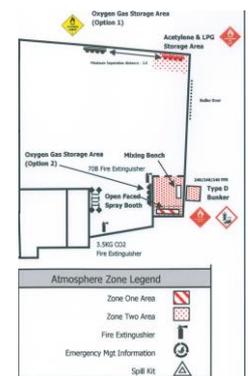


Hazardous Area Atmosphere Zones

If you haven't already noticed the new HSWA General Risk requirements under Section 22 and 23 now require all workplaces to identify where there could potentially be any flammable vapour, and if there are any ignition sources with the vapour areas. Why? Site are required to manage ignition sources within the identified areas. Did you know that New Zealand has one of the highest fire call outs in the developed world!

Next time you have a tool box meeting DGC recommend that you remind staff of these identified areas. Discuss with the teams where there could be an issue and ensure that no unintended ignition sources are brought into that zone.

Note: When DGC conduct your audit these hazardous areas/zones are identified and documented.



Hazardous Forum

November saw a new foundation association for Test Certifiers called Hazardous Substance Professionals (NZ) Incorporated. We congratulate Aaron Lelean who was elected to the Executive Committee as Technical Advisor. Aaron's

20+ years experience and tenure in the industry will ensure that difficult instances that arise from time to time are quickly and easily sorted out. Aaron's role is to liaise with WorkSafe NZ and individual Test Certifiers.



BEST PRACTICES – First Impressions

During our visits, we see some great administration practices. Recently a client had a random visit from WorkSafe NZ, which went extremely well, where they set the scene from the onset with a favourable impression.

They had their Location Test Certificate displayed at their entrance, a laminated site plan at the reception desk (showing all the hazardous locations), and a folder

which contained their HazSub Register, Approved Handler certificates, SDS's, their most recent trial evacuation, DGC's audit report and a Reverification Electrical Certificate from a Qualified Electrical Inspector (for light in the dg bunker).

Immediately WorkSafe NZ knew the client's intentions were to comply and that the rest of the site was probably also compliant.



SUMMARY

Next year will be an interesting year where, at some stage, you may go through actions to become compliant with the new pending Regulations.

When we conduct our audit (under the new regime), we will, of course, work with you in becoming compliant. DGC will keep you informed of any pending changes that will affect your business.

At this stage, the Authorities have indicated that the new HSWA Regulations will come into force December 2017.

DGC have reviewed the pending Regulations which for most industries will remain status quo.



www.worksafe.govt.nz

Website Information

DGC's website has now been upgraded and is looking great.

Our new items loaded include:

- WorkSafe Performance Standards - Site Plans;
- WorkSafe Performance Standards - Signage; and
- New course dates for 2017

Did you know that you can also find the following information and products on our website:

- Across the Boundary Form
- Consolidated Rule
- DG Transport Declaration Form
- Emergency Management Plan
- Fire Service Trial Evacuation Form



www.dgcompliance.co.nz

Office Changes

DGC would like to introduce two new staff members:

Bill Adams, our new HSNO Consultant; and
Morgan Evans, our new Office Assistant.

Early this year, our long-standing front person Kathy Waters passed away from health issues. Kathy was, to many, the first contact with DGC. She will be sadly missed.

And lastly, the festive season is upon us all again.

DGC will be closing on the 22 December and will reopen on 16 January.

As always, we are on-call for emergencies. You can contact Aaron Lelean on 027 4422 503.



Merry
CHRISTMAS AND A HAPPY
New Year

We look forward to working with you in 2017

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